

# Safe Driving

## SAFETY CHECKLIST

Location \_\_\_\_\_ Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### Obey the Law

DESCRIPTION	YES	NO
Observe speed limits.		
Obey traffic signs and signals.		
Pass other vehicles only on the left; signal your intention before changing lanes.		
Never pass a stopped school bus.		
Yield to drivers who have the right of way.		
Never drive under the influence of alcohol or other drugs.		
Use your seat belt.		

### Drive Sensibly and Defensively

DESCRIPTION	YES	NO	N/A
Never "tailgate;" stay at least two seconds behind the driver ahead of you.			
Don't insist on your own right-of-way if the other driver will not yield it.			
Dim your headlights for oncoming cars and those ahead.			
Be aware of what's happening several vehicle lengths ahead and behind you.			
Expect reckless behavior from other drivers.			
Expect people or animals darting into the road.			
Expect swerving cyclists.			
Expect potholes or debris in the roadway.			

### Bad Weather Precautions

DESCRIPTION	YES	NO	N/A
Improve visibility by: a. Use wipers, defroster, and headlights			
b. Counter glare from sun or snow with sunglasses			
c. Clear snow from hood, roof, and all windows			

When visibility is poor or roadways are slick:			
a. Reduce speed			
b. Increase distance from car ahead			
c. Brake gently			
Watch out for puddles, icy patches, sudden pockets of fog.			
If you skid, steer gently into the skid, not using brakes or gas.			

### Maintain Your Vehicle

DESCRIPTION	YES	NO	N/A
Don't abuse it by driving too fast over bumpy terrain.			
Don't make unnecessary sharp turns or sudden stops and starts.			
Be sure that scheduled maintenance checks are carried out on time.			
Be alert to below-par performance of any equipment; have it attended to promptly.			