

# IF YOU ARE INJURED ON THE JOB



You must take certain steps if you are injured on the job. Follow the steps below.

## STEPS TO TAKE

- 1 Notify your supervisor immediately.** Your employer is required to file an Employer's-Report-of-Injury-or-Illness form within seven days.
- 2 Seek medical treatment.** Use your company's designated physician listed below for all non-emergency injuries as soon as possible. Please give your company's policy number to your medical provider.
- 3 Keep in contact with your employer.** Continually inform your employer of your condition and work capabilities.
- 4 Review your rights and responsibilities.** Workers' compensation insurance covers the following benefits for work-related accidents:
  - + Reasonable and necessary medical treatment
  - + Compensation for lost wages
  - + Mileage reimbursement for travel to medical appointments
  - + Prescription drugs
- 5 Call the WCF First-Report-of-Injury Hotline if you have any questions:**  
1-800-561-8008

COMPANY PHYSICIAN: \_\_\_\_\_

COMPANY HOSPITAL: \_\_\_\_\_

COMPANY POLICY NUMBER: \_\_\_\_\_